

The Simply Luxurious Life

Cleaning Schedule

Daily

- ✓ Make the bed
- ✓ Pick up after yourself
- ✓ File incoming mail
- ✓ Clean as you cook (thank-you-for-coming bowl – a la Rachael Ray!)

Weekly

- ✓ Launder sheets, towels, bath mats – anything used regularly
- ✓ Clean the bathrooms – everything
- ✓ Dust – tables, televisions, lamps, etc
- ✓ Clean mirrors
- ✓ Vacuum and mop floors, vacuum upholstered furniture
- ✓ Empty all trash and wipe canister
- ✓ Recycle old magazines, newsletters, etc
- ✓ Go through fridge – take stock and toss if necessary
- ✓ Clean all counters, microwave, toaster, sinks, vents, and ovens in kitchen
- ✓ Clean hand prints, pet prints from windows and doors
- ✓ Add fresh flowers to dining room, coffee tables, bed stands, etc
- ✓ Spritz bed linens with a linen spray. *(Make your own: mix 1 tsp lavender essential oil with 1/4 c. unflavored vodka, then add 3 1/2 cups of water, and pour into a spray bottle)*

Twice a Year

- ✓ Clean all windows – inside & out
- ✓ Flip mattress
- ✓ Clean pantry
- ✓ Clean refrigerator
- ✓ Clean oven thoroughly
- ✓ Launder pillows
- ✓ Wipe baseboards and moldings

Yearly

- ✓ Clean the fireplace